Welcome to Saint Francis University

This publication serves as a basic introduction to the many services Saint Francis University and its departments and organizations have to offer, with particular emphasis on serving the needs of our commuting students.

As you begin, it is important to note that the “college experience” is more than attending classes, it’s being a part of a larger community who shares common values while also celebrating the many unique qualities and characteristics of those individuals who choose SFU as their place to learn and grow to become that someone.

The “college experience” is also attending a lecture series, coming out for a late-night round of Bingo or lazer tag, or cheering on our Red Flash to another NEC championship! So, as you see, Saint Francis University is more than just a place to park your car each day while you go to class. We truly are a community of scholars, leaders, teachers, and healers and YOU are a member of this community. Your presence and contribution are vitally important to not only your success but to ours as well!

If ever you are need of assistance, information, or direction, feel free to stop by our offices in the upper level of the John F. Kennedy Student Center or call Ext. 3005. We’re glad you’re here and we’re excited to walk with you on your journey to become that someone.

Sincerely,

Kristen Radovanic-Corcoran, Director of Student Engagement and Leadership Development

As members of our campus-community, students are expected and strongly encouraged to involve themselves outside the classroom with teams, clubs, organizations, and other areas of campus life in order to develop their confidence and proficiency in responsible and active citizenship.

The Center for Student Engagement prides itself in being the home of student-leadership development on campus and offers many opportunities and experiences for all students to develop the necessary skills and abilities to be successful leaders in all fields and industries.

The Center for Student Engagement offers commuting students various ways to stay connected with what’s happening on campus! Students can “like” and “follow” us on Facebook, Twitter, and Instagram, and set up their own personal SFU Student Life account by visiting www.saintfrancis.campuslabs.com/engage. Through Engage, students can manage their own activities/events schedule, connect with fellow club/organization members, and visit the interactive events calendar to follow programs, activities, events and other important information about what is happening on campus.

Still have questions? Email us at StudentLife@francis.edu

There are many supports available to students who do not live on campus. The Center for Student Engagement is here to offer assistance and resources to commuting students.

The Center for Student Engagement provides information about events on campus, plan programs which allow students to grow and become more connected at SFU, and offer advice and guidance to students. A big focus is to make sure commuters know what is going on around campus and get involved in various events and clubs. Inside this publication is information that will help you get started!
What about my car? All students are required to register their personal vehicle with the University Police Department, located at the far side of the JFK parking lot in the Small Business Development Center. Police officers are available to review designated parking areas and the proper way to display your permit. Call them at 814.472.3360. Register online for your permit at http://francis.edu/parking/ and pick it up at the University Police office at the beginning of the semester. Watch for an email announcing when you can begin registration.

Where do I park? Commuter students have the option of parking in two Commuter lots on campus— the lower lot next to Stokes Athletics Center or the lower lot adjacent to the JFK Center. Your hang tag allows you to park in either area. Commuter parking fees are $110 for commuter students. The fee is charged directly to your student account. Call 814.472.3360 for more information.

Do I need an ID? All Saint Francis University students, faculty and staff are required to carry your photo ID card while on campus. The University Police Department issues the ID card at the beginning of your first semester at SFU. Lost, damaged or stolen cards can be replaced at a cost of $20.00 each. New students will receive ID cards at SOAR and thereafter your card will be updated or replaced as needed. Your ID card must be presented for meals (resident students and those commuters who have purchased a meal plan or who use the debit card), for admission to all student activities, to charge Library materials, and to use the facilities in Stokes and DiSepio.

How do I get a job on campus? Commuter students who qualify may apply for campus employment through the work study program. To check for student employment opportunities visit https://my.francis.edu/ics. Click on “Check Campus Job Listings” (under Student Resources) or visit the Financial Aid Department in Padua Hall or call 814.472.3010 for more information.

Paper to print? Printers are available for student use at the JFK Information Desk and the SFU Library. Consult the Student Technology Handbook for information about accessing printers as well as any other laptop information or call the Help Desk at 814.472.2800.

On-campus late? Hours for the various offices and facilities on campus can be found on the University Web site or by contacting the facilities themselves. The JFK Center is open 24-hours Sunday—Thursday if you’re looking for a place to study or meet friends.

Having car problems? The Loretto Service Center is located on St. Mary’s Street in Loretto. Call them at 814.472.9368.

Emergencies @ Home If there is an emergency at home, family members should contact the Office of Student Development at (814) 472-3002 in order to get in touch with the student. Please provide family members with the phone number for this office. Also, the student can have this office call his/her home in case of an emergency at school.

Staying Informed

All University students, including commuters, should take full advantage of your college experience by staying informed and getting involved on campus. Here’s are some suggestions to keep you in tune with what’s happening on campus:

• **Start** your college experience at the Student Involvement Fair to find out about all the clubs and organizations on campus and how you can get involved.

• **Check** your SFU email daily. The primary source of communicating what is happening at SFU is via email. Your professors will also communicate via your SFU email account.

• **Read** your emails, banners, posters, signs; view the Student Life calendar on Engage, and read the student newspaper Troubadour through the my.francis link, and any other source of information about activities, programs, and all other happenings at SFU.

• **Participate** in extra-curricular activities. There are over 70 recognized clubs, organizations, club sports, fraternities, and sororities. A complete list is available in the Center for Student Engagement in the upper level of the JFK Center.

• **Attend** campus events (formal and informal) including club and organization events, CES programs, athletics events, play video games or pool, join an intramural team, play racquetball, swim.

• **Meet** other students in your classes, especially resident students, at Torvian or Frankie’s, in lounges and recreation areas. Consider getting on a meal plan.

• **Study** at the SFU Library, the JFK Center or form a study group.

• **Contact** other commuters to share rides, information and friendship.

• **Get Connected:** Students can “like” us on Facebook, follow us on Twitter and Instagram, and set up your own personal SFU Student Life account by visiting www.saintfrancis.campuslabs.com/engage
JFK Student Center: Students frequent the JFK Center to socialize, study, relax, enjoy recreational opportunities and have easy access to food options, making the JFK Center an attractive space for many commuter students who spend their time in JFK when not in class. The Student Center is focused on providing all members of the University community with a variety of services and programs to enhance life here at SFU.

The Center for Student Engagement - (upper level) is the fundamental source of information concerning Student Activities and the JFK Student Center. Services include: advising student organizations; leadership development; scheduling facility usage and transportation services, university calendar of events, program planning, Greek life, intramurals & club sports, Student Government, Class Officers, Esports and New Student Orientation.

The Lounge, located in the upper level of JFK, offers students an area to relax, study, and just "hang out". A variety of events take place here throughout the year, including student programs, speakers, dinners, and meetings.

Located in the front lobby adjacent to the Lounge is the Information Desk. Staffed with SFU students, the Info Desk provides information on just about everything, ranging from local attractions to on-campus events. It's also the place to sign out DIY Room supplies (free with Student ID), and sign up for off-campus events.

The JFK Center has additional programming space in the Auditorium where movies, concerts, lectures, plays, and talent shows are found throughout the year at little or no cost.

Frankie’s Campus Club (lower level) After a total renovation in the Summer of 2019, Frankie’s re-opened as a food court with several options for hungry students. Choose from a variety of favorites at the Cinco Cantina, Mongolian Grill, Hot Grill/Deli, Pizza, soup and even sushi!

Along with the new food court, the lower level includes conference rooms, fully-accessible restrooms, a newly-configured Bookstore, improvements to the DIY Room and SAO office, and new corridor and entrance. The Esports gaming arena is outfitted with professional gaming equipment, offering hard-core and novice gamers a fantastic gaming experience!

Visit the Center for Student Engagement to schedule any of the spaces in the JFK Center. Commuter students are encouraged to make the JFK Center your home away from home while you are on campus.

Stokes Athletics Center offers a great number of things to do. Located within Stokes are racquetball courts, a swimming pool, a weight room, basketball courts, and much more. Stokes is open to all students with a valid student ID during limited hours. Check the schedule for free gym/swim time and intramurals. And check the Athletics website for a compete schedule of athletics events in Stokes or at the various fields near the facility or at DeGol Field.

DiSepio Institute for Rural Health and Wellness promotes health and wellness as part of the University's mission of academic excellence and achievement combined with community service for both the campus community and community-at-large, especially the underserved. They offer a wide array of wellness opportunities and classes. Centers in the Institute include Student Health Services, the DiSepio Center for Rehabilitation, Human Performance Lab, Fitness Center, Spiritual Wellness Center, and Scharpf Family Conference Center. Visit the website for a list of current programs and classes offered.

The hub of the classroom buildings is Padua Hall. Commuting students will find several comfortable lounge/seating areas in the upper level of Padua to relax and study between classes. Booths in the lower level offer another alternative and the area near the Padua Cafe has both indoor and outdoor seating areas and vending machines.

Adamucci Café is located on the bottom level of Schwab Hall and features official Starbucks coffees and teas. Enjoy a sandwich or specialty pastry or simply enjoy the atmosphere.
Commuter students may purchase a dining plan with similar options as that of resident students. Dining plans offer SFU commuter students a variety of choices that are designed to accommodate their needs and offer the same access to campus dining as resident students. The Commuter Dining Plans carry a bonus with each purchase. The purchases are converted to dining dollars and deposited on the students ID card, which works similar to a debit card. No need to carry cash or find an ATM. The Dining Dollars are non-refundable and expire at the end of each semester. The Dining Dollars can be used at Torvian Dining Hall or any of our retail facilities including Frankie’s, Padua Cafe or Adamucci’s Cafe. All meal plans must be selected through the Office of Residence Life located in Padua 227, phone 814.472.3029.

Torvian SFU’s main dining hall, Torvian offers an all-you-care-to-eat food court style setting. You can enjoy creations from all over the world or have fresh-dough pizzas from the wood-burning brick oven. You will also enjoy exhibition style cooking, fresh salads, deli sandwiches, soups and your favorite home style-cooked foods.

Frankie’s Located in the lower level of JFK, Frankie’s serves up some new options along with old favorites like hot and cold sandwiches, burgers, pizza, and Stromboli plus Cinco Cantina and Mongolian Grill. There are plenty of beverage and snack options. The new eatery opened in Fall 2019 and provides students with some exciting, new dining options students are raving about!

Padua Café The café is located in Padua Hall on the first floor rear entrance. Sandwiches, soup, pizza, and snacks are available.

Adamucci’s Café Located in the lower level of Schwab Hall, Adamucci’s Café proudly brews Starbucks coffee, fruit smoothies, pastries and baked goods, salads and specialty sandwiches.

Smithmyer’s Superette Located on St. Mary’s Street, Smithmyer’s offers a wide variety of grocery items; has a breakfast and lunch counter where hungry students will find a wide variety of sandwiches, subs and wraps; salads, your favorite deep-fried foods, tacos and hotdogs Smithmyer’s also offers a gas pump in case you forgot to fill-up on the way to campus. The phone number is 814.472.8577.

Inclement Weather Policy

Due to severe inclement weather, the University may find it necessary to delay or cancel classes. Delay or cancellation of classes does not mean that the University is closed. In fact, when classes are delayed or cancelled, operations will continue. A “two hour delay” means that daytime classes which normally begin at 8:00 a.m. will not begin until 10:00 a.m. and all other daytime classes will begin at the times specified on the compressed class schedule. “Classes canceled” means no classes will be held that day. (If necessary, evening classes, including graduate classes, will be canceled later in the day and the appropriate announcements made). Decision on delays or cancellations are made by members of the administration (University Police, Student Development and Academic Affairs) as early as possible, generally by 5:30a.m.

TV stations are notified of cancellations or delayed starts by the Marketing and Public Relations Office. In most cases, these local stations provide timely announcements of delays and cancellations. You can also receive a text message by signing up for RAVE Alert. See the link on my.francis.edu to sign up for text alerts via RAVE. The following television stations will be notified:

- Altoona—WTAJ TV 10 (CBS)
- Johnstown—WJAC TV 6 (NBC)
- WWCP/WTAM 8/23 (FOX)

The Marketing and Public Relations Office will also coordinate the dissemination of information to the campus community by posting a voice mail message to all University telephones and sending an e-mail to all University computers. Information will also be posted on our website, www.francis.edu, my.francis.edu, and the local web. A weather option has been established on the main university number (814.472.3000), that will provide up to date university wide delays and cancellations information, and the status of operations. Announcements that indicate “two hour delay” and “classes are canceled” mean that all classes will not be held during that period of time. Any special events or activities may not be canceled but will be announced by the appropriate department.