

NEW STUDENT ORIENTATION 2023

CHECK IN GUIDE

Welcome to Saint Francis University! The SFU Community has been working hard to make this day pleasant and enjoyable for our new students, family members, and friends. Please read the instructions below for checking in and refer to the campus map for additional information. You will find an overview of the day below.

Overview Of The Day

8:00 a.m. – 1:30 p.m.	Residential Students Check-In – Stokes Athletics Center
11:00 a.m. – 1:30 p.m.	Lunch -- On your own – Torvian Dining Hall, Frankie’s or off-campus
12:25 p.m.	Mass (optional) – Immaculate Conception Chapel
12:30 p.m. – 1:15 p.m.	Parent & Family Reception 1 – JFK Center Lounge
1:30 p.m. – 2:15 p.m.	Commuter Check-In - Stokes Athletic Center
2:00 p.m. – 2:45 p.m.	Parent & Family Reception 2 – JFK Center Lounge
3:00 p.m.	The Bell Ceremony – Campus Mall @ the Bell Tower
3:30 p.m.	President’s Welcome – DeGol Field <i>Rain location: DeGol Arena</i>
4:00 p.m. — 6:15 p.m.	Family Time/Dinner on your own

Time to say “Goodbye!”

From this point, all Orientation sessions are for our new students only.

6:30 p.m.—7:15 p.m.	Orientation Opening Session – JFK Auditorium
7:30 p.m. – 8:15 p.m.	Resident/Commuter Sessions Commuter Information Session & Social – JFK Lounge Residence Hall Meeting – Residence Halls
8:30p.m. – 9:30 p.m.	Student Expectations as Members of the SFU Community– JFK
9:30p.m.-10:00 p.m.	Pizza Break—JFK Center
10:00 p.m. – 11:00 p.m.	Saliesh The Hypnotist Performance- sponsored by SAO – JFK

All Students Check-In at Stokes Athletic Center

All students should report to Stokes Athletic Center to begin New Student Orientation and the school year. Pick up Orientation schedules, class schedules, and your FREE SFU Spirit T-shirt. **Students must have their student ID card to move-in to the residence halls.**

Residential Students: Residence Hall Move-in

After checking in at Stokes, Residential students will follow the map to check-in to their residence hall and begin moving in. Feel free to pull up in front of the residence hall to unload, but please limit your time in front of the halls to 15-20 minutes. Your temporary parking pass should be displayed facing up on your dashboard with your student’s name and housing assignment. After you unload your vehicles, please park in the designated parking areas.

Commuter Students

After going through Check-In, check out the Bookstore in JFK and make your way to the Parent and Family reception in addition to other events listed. Don’t forget to attend the Commuter Meeting and Social in the JFK Lounge at 7:30pm TONIGHT!

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Table Assignments

Concourse outside DeGol Arena

Table #1	Registration
Table #2	WELCOME & Orientation Information
IT Kiosks	Bar Code Scan Station
Table #3	Photo IDs <i>(if not already taken)</i>
Table #4/ 4A	Emergency Contact Information
Table #5/ 5A	Student Health

Tables in GREEN FONT: All students/ families must stop at

Tables Highlighted in RED: These are tables you may be required to check in with. Your letter at check in will specify if needed.

All tables: additional information is provided for both students and families- feel free to visit!

DeGol Arena

Table #6	Financial Aid
Table #7	Business Office
Table #8	Student Health Insurance
Table #9	Registrar/VA Benefits/ International Students
Table #10	Advising and Scheduling Questions
Table #11	Disability Services
Table #12	Career Services/Handshake <i>(Sign up for Handshake if you did not at SOAR)</i>
Table #13	Study Abroad/Community Engagement
Table #14	Library & Learning Commons
Table #15	Dining Services
Table #16	University Police/ Parking
Table #17	RAVE <i>(if you did not sign up at SOAR)</i>
Table #18	Campus Ministry
Table #19	Dorothy Day Outreach Center
Table #20	Student Philanthropy/Phone Program
Table #21	Alumni Relations
Table #22	Counseling Services
Table #23	Drug & Alcohol Education Office
Table #24	Mail Services
Table #25	ROTC
Table #26	Form Drop Off
Table #27/ 27A/B/C	Engage Sign Ups/T-Shirts from SGA/ID Pick Up <i>(if photo was taken today)</i>

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Check-In FAQs

How long will it take me to get through Check-In? Once you reach the Registration table (Table #1), it should take you 30 to 45 minutes.

What are the times of Check-In? Check-In is scheduled from 8 a.m. – 1:30 p.m. You will be assigned a check-in time by Admissions. If you are arriving early for athletics training camps, band or cheerleading, your coach will provide information about when to report and what you need to have completed to begin your program. Athletes must still complete the Check-In process on Thursday, August 17. Below are the scheduled times for Team Check ins at Stokes.

- 8:30 AM: Cheerleading
- 9:00 AM: Field Hockey
- 11:00 AM: Women's Volleyball
- 11:00 AM: Marching Band
- 11:30 AM: Men's Soccer
- 11:45 AM: Football
- 12:30 PM: Cross Country
- 1:00 PM: Women's Soccer

When do commuters check in? Commuters are scheduled to check in from 1:30 p.m. until 2:15 p.m.

When can I move into my room? Once you have completed the check-in process, you can go to your residence hall. RAs will be available to answer any housing questions and give you your room key.

Do we have to stop at every table? We advise you to stop at all tables.

Where can we get lunch? Lunch is available in Torvian Dining Hall from 10:30 a.m. – 1:30 p.m. Cost for lunch is \$9.00 per person and can be paid at the door. Frankie's hours are 11 a.m. – 7:00 p.m. New students will begin using meal plans on August 17. Please refer to the Local Dining Options information for on- and off-campus eateries.

What time is the Bell Tower Ceremony? 3:00 p.m. at the Bell Tower on the Campus Mall. Students should arrive at 2:50 p.m. *The ceremony is canceled if it rains.* Students should wear red or an SFU shirt to the ceremony. ***New students receive a FREE t-shirt at Check-In compliments of the Student Government Association.*** Parents can meet their students at DeGol Stadium for the President's Welcome address.

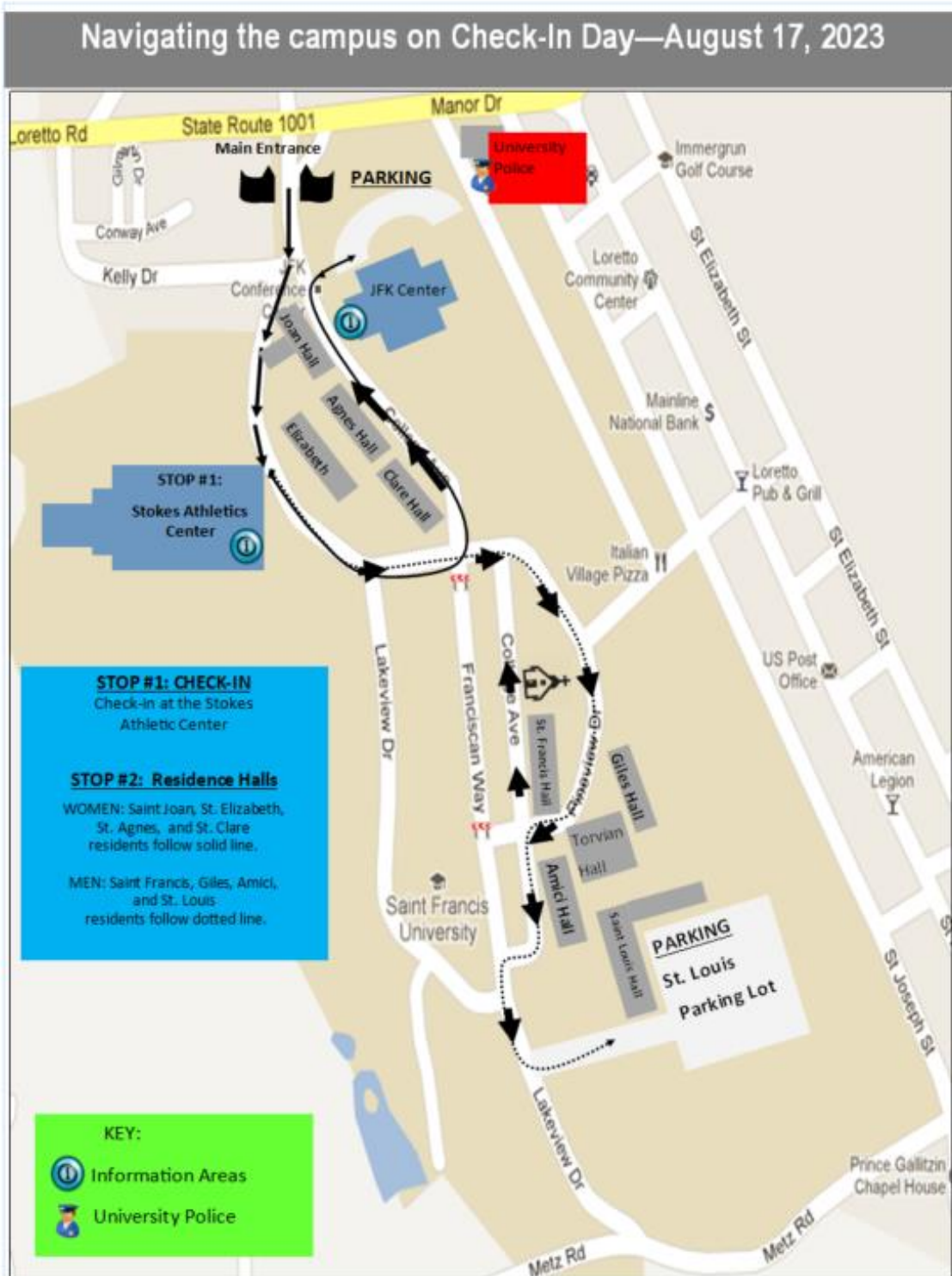
What time is the President's Welcome? 3:30 p.m. at DeGol Field (*Rain location: DeGol Arena*) The President's Welcome is the official welcome ceremony for new students and the first opportunity for Fr. Malachi VanTassell, T.O.R., PhD. to speak to new students and their families.

Late Arrivals: Students who arrive after 3:30 p.m. should go to the JFK Information Desk to pick up their Check-In Packet and receive information. Members of the Orientation team will be available to assist you. Students who did not complete the Check-In process on Thursday, August 17 will be directed to complete Check-In on Monday morning (August 21) in the Vista Room on the 3rd floor of Schwab Hall.

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Housing & Residence Life Fall Move-In Parking Pass

Please complete the following information and place this pass on your rearview mirror prior to arriving to campus.

Date: _____ Arrival Time: _____

Student or Parent Cell Phone Number:

Name of SFU New Student:

Residence Hall & Room Number of New Student:

Once you have completed the Check-In process, you can proceed to your Residence Hall. You may park your vehicle in front of the hall to unload only. SFU students and staff will assist you with unloading your vehicle and taking your possessions to your room. Once your vehicle is unloaded, please move your vehicle to:

North Campus—JFK Center Parking Lot

South Campus—St. Louis Hall Parking Lot

Residence Life and University Police look forward to welcoming you and your families to campus! In preparation for your move, here are the instructions regarding move-in and parking. This is one of few events we allow curbside parking and will have several employees directing traffic and assisting you in finding a spot closest to your assigned residence hall.

Our preferred method is for the student to walk into the front lobby of their assigned residence hall and check in. Here they will receive information about the residence hall, their key, and their emergency contact information card to complete. A member of the residence life staff will escort you to your room, conduct a room inspection, and finish up any other paperwork we may need. Orientation Counselors will be on hand to assist you with getting your items from your car to your room.

While the student is checking in, we ask that the family stays with the car and unloads the items onto the sidewalk or other area for staging of the student's belongings. There will be several Orientation Counselors and members of the Saint Francis Community available to help carry all of the items up to the room for you.

Please relocate your car to the indicated parking lot as soon as it is unloaded. This will allow for the next vehicle to pull in and unload. Please do not leave your vehicle curbside after it is unloaded. We have assigned 6-10 residence life staff members to your hall for the day. They are here to serve you and assist in every way possible and to make your day more pleasant.