



COLLEGE CLEARANCE FORM TRANSFER APPLICANTS

The completion of this form is necessary for transfer admission to Saint Francis University. Please fill in your name, address, and dates of attendance on this form and submit it to the Dean of Students Office at all colleges or universities in which you were enrolled for nine or more credits.

***If you are leaving the institution due to graduation, you do not need to complete this form.**

Student's Name _____

Home Address _____

Address Other Than Home _____

Dates of Attendance _____

The Family Educational Rights and Privacy Act of 1974, as amended, guarantees confidentiality of the student's educational records. In an effort to expedite my transfer, I authorize the Dean of Students to release all information as it pertains to my conduct and code of behavior.

Signature of Applicant _____ **Date** _____

TO THE DEAN OF STUDENTS OR OFFICE OF JUDICIAL AFFAIRS:

This student named above has applied for admission as a transfer student to Saint Francis University. Please complete this form and return this form by mail to the Director of Admissions, Saint Francis University, PO Box 600, Loretto, PA 15940. This form can also be emailed to admissions@francis.edu or faxed to 814-472-3335. Your assistance is greatly appreciated.

- 1. Has this student been dismissed from your institution? Yes No
- 2. Has the student been subject to any academic disciplinary actions? Yes No
- 3. Has the student been subject to any student conduct disciplinary actions? Yes No
- 4. Has the student's behavior ever indicated a threat to self or another? Yes No
- 5. Is this student eligible to return to your Institution? Yes No

Contact name for further information: _____

Phone _____ Email _____

If the answer to 1, 2, 3, or 4 above is yes or the answer to 5 above is no, please provide additional documentation.

Signed _____ Name _____

Title _____ Institution _____