

LETTER OF RECOMMENDATION



Letter of Recommendation for: _____

To the recommender: the student listed above has applied for admission to Saint Francis University as either a first-year or transfer student. The admissions committee would appreciate your candid appraisal of the applicant. If you wish to use a letter or different format, please feel free to do so.

How long and in what capacity have you known the applicant? _____

Please assess the applicant relative to other students whom you have known in a similar capacity:

	Outstanding (top 2%)	Superior (top 10%)	Good (top third)	Fair (middle third)	Unable to judge
Academic Achievements					
Intellectual ability					
Motivation					
Ability in written expression					
Maturity					
Initiative/Independence					
Creativity/originality					

Comment on the applicant's primary strength and/or weakness and any other remarks you may feel are important:

What is your overall recommendation?

- Strongly recommend
- Recommend
- Recommend with some reservation

Signature of recommender: _____

Name of recommender: _____

Title: _____

Phone Number: _____

Email: _____