

Articulation Agreement

Saint Francis University: Francis Worldwide

&

Pennsylvania Highlands Community College

I. PURPOSE

Saint Francis University, more specifically, Francis Worldwide (FWW), and Pennsylvania Highlands Community College (PHCC), in academic cooperation and in order to facilitate the transfer of graduates of PHCC to Francis Worldwide, hereby do enter into an academic articulation agreement. Successful implementation of the Agreement is dependent upon communication of its content to all involved participants and the assumption of responsibility by both institutions for such communications.

II. TRANSFER PATHWAY(S)

1. FWW school of SFU is an accredited university, all academic course work in which a PHCC student has earned a grade of "C" or higher is fully transferable based on course equivalents. Up to 90 credits *MAY* be accepted in transfer toward a bachelor degree program.

2. Based on the course equivalency, Francis Worldwide guarantees transferability of credits outlined in select Pennsylvania Highlands Community College associate degree programs to their corresponding Francis Worldwide bachelor's degrees as of the date of the program paradigms attached to this agreement and signed by all parties.

- **Business Degrees**
- **Healthcare Degrees**
- **Human Service Degrees**

3. Any students enrolling at Francis Worldwide may transfer up to 90 credit hours for a bachelor's from CLEP, DANTES and Excelsior, military training (based upon a transcript from the American Council on Education (ACE), College Credit Recommendation Service or Community College of the Air Force (CCAF) transcript) and ACE or National College Credit Recommendation Service (NCCRS) credits - providing students meet residency requirements. Transfer credit is awarded based on degree program requirements. Residency requirements equate to 38 credit hours. Official documentation is required for consideration.

III. Terms

1. This agreement provides Pennsylvania Highlands Community College eligible students and employees a twenty-five (25%) percent tuition reduction for students and a twenty-five percent (25%) discount for employees, applicable as of the date this Agreement is fully executed by the parties below. Students and employees must identify as PHCC students or employees at the time of application.
2. Francis Worldwide may change its tuition rates at any time at its sole discretion and the reduction will be calculated based on the current tuition in effect for the applicable academic term for the enrolled program. Eligible employees and alumni shall not be entitled to any other reduction and are subject to all other admission and continuation requirements as set forth in the respective Saint Francis University: Francis Worldwide policies and catalogs.
3. This Agreement is effective as of the date of the fully executed document, and shall continue until terminated. Both parties must approve amendments to the Agreement in writing. Either party may terminate the Agreement without cause upon 90 days written notice to the other party. Notwithstanding the foregoing, either party may terminate the Agreement immediately in the event that participation under the Agreement may give rise to a violation of any requirement of federal or state law or regulation or the requirements of any accrediting agency having jurisdiction.
4. Admission criteria, academic requirements, and other admission requirements will be subject to the applicable academic catalog accessed through francis.edu at the time of the students' admission. Students who have begun their program of study or students in the process of enrolling prior to the effective date of any without cause termination will be grandfathered in to continue receiving the discount offered in this Agreement until such time such students complete or discontinue enrollment in their program.
5. Transferability of third party course work will be evaluated on a case by case basis.
6. This Articulation Agreement is based on the current curriculum of both educational institutions. Each institution is responsible for notifying the other of any substantive changes to the curriculum. This agreement shall be reviewed by both institutions annually. Curriculum may be updated and added for the term of this agreement as long as both parties agree to the terms in this agreement at the time the curriculum is changed. By signing and dating the curriculum document, the documents will hereby be made part of this agreement.
7. The parties grant to each other a non-exclusive, non-transferable license to use each other's trademarks and service marks in furtherance of the articulation coordination detailed herein or in a manner solely for the purpose of identifying and communicating the existence of the relationship to Pennsylvania Highlands Community College students and alumni. Use of trademarks, servicemarks and logos will comply with use policies of the originating institution. The parties shall discontinue the use of the licensed marks and return any and all files and

materials containing the licensed marks supplied by the owner at termination or expiration of the Agreement. Neither party grants to the other any interest in the other party's trademarks. Should either originating institution request, in writing, that a particular use of the originating institution's trademarks and/or servicemarks be discontinued, the non-originating institution shall cease and desist such use of the trademarks and/or servicemarks.

8. Pennsylvania Highlands Community College agrees to notify students of transfer opportunities to Francis Worldwide, to collaborate with Francis Worldwide on other forms of transfer communication and to host Francis Worldwide representatives on campus for recruitment activities during the academic school year.
9. The parties hereto will have the relationship of independent contractors for all purposes. Each will have complete control over its own performance and the details for accomplishing its own obligations under this Agreement. In no event will the agents, representatives or employees of one party be deemed to be agents, representatives or employees of the other.
10. This Agreement may be executed by a duly authorized representative of each party, either by electronic or facsimile transmission, each of which will be considered an original.

IV. CONTACTS FOR COORDINATION:

All notices and other communications required hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by overnight courier, and shall be deemed to have been duly given when delivered personally or received when using overnight courier or three business days after being deposited in the United States mail, postage prepaid, addressed as follows:

If to Francis Worldwide:

Billie Kochara, Assistant Director, Program Development
117 Evergreen Drive
Loretto, PA 15940

If to Pennsylvania Highlands Community College (PHCC):

Thomasa Pridgen, Student Records Coordinator
101 Community College Way
Johnstown, PA 15904

or to such other persons or places as either party may from time to time designate by written notice to the other.

DATE: 2/7/2020

APPROVALS:

Karon H. Powell

Dr. Karon Powell
Interim Vice President, Academic Affairs
Saint Francis University

Barbara A. Zaborowski

Dr. Barbara A. Zaborowski
Vice President Academic Affairs
Pennsylvania Highlands Community
College

Dr. Karen V. Silba

Dr. Karen Silba
Dean, Francis Worldwide

Steve Nunez

Dr. Steve Nunez
President, Pennsylvania Highlands
Community College