

**Saint Francis University**  
**Department of Occupational Therapy**  
**P.O. Box 600**  
**Loretto, PA 15940-0600**  
**814-472-3899**

**Collateral Course Check-off Form**

Applicant Name: \_\_\_\_\_

Please indicate when and where you have taken or are taking each Collateral Course, the number of credits for the course, the quality points and the grade received. All Collateral Requirements taken to date must have a minimum grade of "C" or 2.0. No grades below a "C" will be accepted. Please leave grade and quality point columns blank for courses that have not been completed. See course descriptions provided.

Collateral Requirements:

<b>Course Name</b>	<b>Dept/No.</b>	<b>Institution</b>	<b>Term/Year Taken/Taking</b>	<b>Credits</b>	<b>Quality Points</b>	<b>Grade</b>
Biology I						
Biology I Lab						
Anatomy & Physiology I						
Anatomy & Physiology I Lab						
Anatomy & Physiology II						
Anatomy & Physiology II Lab						
Introduction to Public Health						
Introduction to Psychology						
Research Methods and Statistics I						
Research Methods and Statistics II						
Abnormal Psychology						
Developmental Psychology						

Memory & Cognition						
Biopsychology						
Introduction to Sociology						
Introduction to OT II, or equivalent*						
Occupation and Movement, or equivalent*						
OT Seminar I, or equivalent*						
OT Seminar II, or equivalent*						

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

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**Overall QPA** \_\_\_\_\_

**Prerequisite QPA** \_\_\_\_\_

**Verified:** \_\_\_\_\_

*Department of Occupational Therapy*

**Department of Occupational Therapy**  
**Description of Collateral Courses for Admission**

<b>Course</b>	<b>Credits</b>	<b>Description</b>
Biology I	3	Introduction to biological principles fundamental to understanding molecular biology, cell biology and physiology. Topics include the biochemistry, structure, energetics and division of cells; the principles of heredity and molecular genetics; and the structure and function of major animal organ systems. Lecture.
Biology I Lab	1	Lab component for Biology I.
Anatomy & Physiology I	3	Basic course in the study of the structure and function of the human body. The specialized structure and function of each organ system is studied at the cellular, tissue and organ level of organization, as well as homeostatic mechanisms. Integumentary, skeletal, muscular, nervous, and sensory systems. Lecture.
Anatomy & Physiology I Lab	1	Lab component for Anatomy & Physiology I.
Anatomy & Physiology II	3	Continuation of study of major organ systems, including endocrine, circulatory, lymphatic, digestive, regulation of metabolism, respiratory and excretory systems; reproduction and development; fluid electrolyte and acid-base balance. Lecture.
Anatomy & Physiology II Lab	1	Lab component for Anatomy & Physiology II.
Introduction to Psychology	3	Overview of the major areas of study within psychology: experimental psychology, physiological psychology, sensation and perception, motivation and emotion, psychology of consciousness, theories of learning, cognitive psychology, developmental psychology, social psychology, theories of personality, tests and measurements, abnormal psychology, and clinical psychology.
Research Methods and Statistics I	3	The purpose of this course is to introduce students to the process of carefully and ethically planning psychological research, as well as using descriptive and inferential statistics to analyze and interpret data. Students will learn how to properly conduct experiments and field experiments, write effective surveys, and accurately distinguish between quasi-experimental and correlational designs and results. Emphasis will be placed on understanding research variables, threats to internal validity, other basic research design issues, and critical reading of research articles. Hand calculation of descriptive statistics, supplemented by Excel and SPSS software instruction, will be required as students learn to apply basic statistical concepts in the context of studying human participants. An APA-style research proposal will be the final project for this course.
Research Methods and Statistics II	3	This course will enable students to complete the research project proposed by the end of PSYC 201. Students will learn more complex research design issues as they continue to critically read research, gain experience testing participants, statistically analyze and graph data, and write up a full APA-style research report of their findings. Emphasis will also be placed on single-subject research designs, basics of qualitative research, and program evaluation in order to add breadth to students' knowledge of types of research conducted in psychology and related fields. Continued experience with SPSS will be required, and the importance of using converging measures to interpret research project findings will also be addressed.
Abnormal Psychology	3	The nature of behavioral and personality disorders. Psychoses, addictions, sexual disorders, and suicide. Discussion of physiological, mental, cultural, and interpersonal factors.
Developmental Psychology	3	Comprehensive study of the theories, concepts, and empirical research which investigates human development from conception to death. Consideration of basic questions such as the relative contribution of "nature" and "nurture," the presence or absence of predictability and continuity in development, and the question of human uniqueness. Investigation of psychological, biological, and environmental influences on development. Topics include cognitive, personality, social, and emotional development.
Memory & Cognition	3	The experimental analysis of mental activities involved in the acquisition and use of information. Topics include attention, pattern recognition, language, memory, skill acquisition, problem solving, decision making, and artificial intelligence.
Biopsychology	3	The biological bases of mind and behavior; the relationship between external and mental stimuli and

		physiological processes; historical background, methodology, psychophysiological recording techniques, neuroanatomy, neurophysiology, sensation and perception, motivation and emotion, attention, arousal, learning, and physiological self-regulation. Special attention to psychoactive drugs.
General Sociology	3	The basic concepts and theories underlying the study of human society, emphasizing stability and changes in systems of social relations and in human culture.
Introduction to OT II, or equivalent*	2	This course is designed to introduce sophomore occupational therapy majors to medical terminology and other terminology utilized by occupational therapy professionals. This course will prepare students to enter into junior-level (and beyond) occupational therapy seminar coursework where they will be expected to understand and apply medical terminology and related occupational therapy terminology.
OT Seminar I or equivalent*	1	This course, the first of a two-course sequence, provides students with an overview of significant occupational therapy framework and its application to the field of occupational therapy.
OT Seminar II or equivalent*	1	This course, the second of a two-course sequence, provides students with an overview of significant occupational therapy framework and its application to the field of occupational therapy.
Occupation and Movement, or equivalent*	3	This course delivers a theoretical, scientific, anatomical, and physiological foundation as it applies to human movement patterns. The specific body systems presented include skeletal, muscular, nervous, and the interrelationships of the aforementioned systems. Basis concepts of kinesiology and biomechanical principles will also be addressed and applied to daily functional activities, clinical conditions, and rehabilitation.

**\*Exemption/Equivalency Policies:**

<b>Course</b>	<b>Exemption or Equivalency Policy</b>	<b>Required Documentation</b>
Introduction to OT II	A comprehensive basic medical terminology course, reviewed and <i>approved</i> by the Chairperson of the Department of Occupational Therapy, will be accepted as a substitute for this course.	Transcript verification
OT Seminar I	At the discretion of the Chairman of the Department of Occupational Therapy, the Occupational Therapy Seminar Course may be waived for individuals who demonstrate substantial exposure to Occupational Therapy. The following scenarios are considered substantial exposure in order to waive the Seminar Course: <ol style="list-style-type: none"> <li>1. Existing credential as a Certified Occupational Therapy Assistant or</li> <li>2. Completion of 25 hours of observation of an occupational therapy practitioner (OTR or COTA) AND an interview of one (1) registered occupational therapists in different settings, followed by submission of a paper (500 words or less) summarizing their observation experiences and the various roles of the occupational therapists</li> </ol>	<ol style="list-style-type: none"> <li>1. Verification of COTA certification</li> <li>2. Verification of hours of observation and submission of interview paper.</li> </ol>
OT Seminar II	At the discretion of the Chairman of the Department of Occupational Therapy, the Occupational Therapy Seminar Course may be waived for individuals who demonstrate substantial exposure to Occupational Therapy. The following scenarios are considered substantial exposure in order to waive the Seminar Course: <ol style="list-style-type: none"> <li>1. Existing credential as a Certified Occupational Therapy Assistant or</li> <li>2. Completion of 25 hours of observation of an occupational therapy practitioner (OTR or COTA) AND an interview of one (1) registered occupational therapists in different settings, followed by submission of a paper (500 words or less) summarizing their observation experiences and the various roles of the occupational therapists</li> </ol>	<ol style="list-style-type: none"> <li>1. Verification of COTA certification</li> <li>2. Verification of hours of observation and submission of interview paper.</li> </ol>
Occupation and Movement	An introductory kinesiology course, reviewed and <i>approved</i> by the Chairperson of the Department of Occupational Therapy, will be accepted as a substitute for this course.	Transcript verification