

SAINT FRANCIS UNIVERSITY
DEPARTMENT OF PHYSICIAN ASSISTANT SCIENCES

PRECEPTOR/INSTITUTIONAL AFFILIATION AGREEMENT

This agreement entered into this day of _____, 20____ between Saint Francis University Department of Physician Assistant Sciences, hereafter referred to as the Department and _____, hereafter referred to as the Preceptor/Facility.

The Department and the Preceptor/Facility hereby do agree to the following conditions:

THE PRECEPTOR/FACILITY AGREES TO:

1. Provide the opportunity for clinical experience for physician assistant students of the Department by allowing those students to accompany their Preceptor(s) or Rotation Supervisor(s) into the Facility/site. The Preceptor(s) or Rotation Supervisor(s) must work full time for the Facility or have staff privileges at that Facility.
2. Provide the student with copies of Facility rules and policies to be followed, as necessary.
3. Permit visits of Department faculty and accreditation teams to observe, audit and participate in the teaching process.
4. Provide the student opportunity to participate in patient care to accomplish clinical educational objectives under supervision, while realizing that the student must not be used to substitute for regular clinical or administrative staff.
5. Recognize that the student is on a learner status and shall not render patient care beyond the realm of education value.
6. Provide (where possible) use of ancillary facilities such as parking, library, and cafeteria needed for use in the learning experience.
7. Render emergency medical care to the student in the event of an accident or sudden illness which occurs during the course of clinical experience upon the premises of Facility. The charge for such service shall be borne by the student.
8. Provide for appropriate credentialing where applicable.

THE DEPARTMENT WILL:

1. Provide the Facility with a list of students no fewer than seven days (7) prior to the start of the experience.
2. See that insurance policies are maintained in effect providing appropriate general and professional liability insurance, in amounts acceptable to Facility and consistent with applicable State law, to provide coverage for Institution and its students in the performance of services pursuant to this Agreement. A certificate of insurance shall be presented to Facility for each student prior to such student's receiving any clinical training at Facility.
3. Retain responsibility for curriculum, its design, modification and quality.

THE DEPARTMENT AND THE PRECEPTOR/FACILITY WILL:

1. Understand that the student may read the terms of this Agreement.
2. Understand that any grievance unresolved by meetings between the Facility and Clinical Coordinator will be referred to the Chairman of the Department of Physician Assistant Sciences.
3. Understand that any student may be dismissed from the experience after the Facility has determined that the student's conduct is detrimental to the Facility and/or patients of the Facility.
4. Understand that this Agreement may be terminated by a written sixty (60) day notice. It may be amended by joint concession of the Department and the Facility at any time.
5. Jointly notify each other concerning changes in curriculum, staff or learning opportunities available that may affect clinical learning experience.
6. Jointly meet to discuss, evaluate and adapt curriculum, rotation policy and resolve specific problems that may exist.
7. Jointly specify appropriate uniform and identification to be worn by the student in the Facility.
8. Mutually agree to any specific changes to this original Agreement.

IT IS FURTHER AGREED THAT:

1. The University will protect and hold harmless Preceptor/Facility from any public liability (excluding professional liability), caused as a result of any act or omission of any student or instructor during their assignment at Preceptor/Facility, except while under the direct supervision of Preceptor/Facility. The University shall indemnify and reimburse Preceptor for any and all costs incurred by Preceptor/Facility and/or insured, as a result of the said act of any student or instructor, including but not limited to court costs, legal fees, and costs to investigate.
2. Students are not considered agents of Preceptor/Facility except while under the direct supervision of the Preceptor/Facility. The University is responsible for compliance of students and instructors with all rules and regulations of the Preceptor/Facility insofar as they apply to their activities while at the Preceptor/Facility.
3. The University will provide workers' compensation insurance for all University employees paid by the University and assigned to Preceptor/Facility. The Preceptor/Facility must provide workers' compensation for all individuals employed by the Preceptor/Facility.

SIGNED FOR THE FACILITY

SIGNED FOR THE UNIVERSITY
Fr. Gabriel J. Zeis, T.O.R.
University President