

COLLEGE IN HIGH SCHOOL PROGRAM

The *College in High School* program is a partnership between the high school and Saint Francis University. High school students who participate in the *College in High School* program can obtain Saint Francis University credit for select upper-level high school courses. The courses taught through this program will contain the course content of the equivalent courses taught at Saint Francis University and will be taught by the high school teachers in the regular classroom.

QUALITY EDUCATION

College in High School courses, as well as the approved instructors, meet the standards of the appropriate academic department of Saint Francis University.

AFFORDABLE

The cost to high school students for a Saint Francis University course offered through the *College in High School* program is \$45 per credit, \$135 for a three-credit course, and \$180 for a four credit course. This is significantly less than the regular tuition paid by full-time students at most colleges and universities. Payment for tuition will be due at the time of registration.

EARLY START ON COLLEGE

Students who later decide to attend Saint Francis University will enter with advanced standing and earned credits on their academic record.

TRANSFER OF CREDITS

Many students registering for courses through Saint Francis University may eventually wish to transfer these credits elsewhere. Although many colleges and universities will recognize these transfer credits, *it is not guaranteed that all colleges or institutions of higher learning will accept them.* Whether or not a college accepts transfer credits depends on their policy and the major that the student has chosen. Typically, students must have a “C” or better for any credits to transfer and must also request a transcript of their credits earned. To request a transcript students must contact the office of the registrar.

IDENTIFICATION CARD

High school students taking a *College in High School* course will be issued a student identification card at registration. Along with identifying students as members of the Saint Francis University community, this card will allow students the use of the Pasquerilla Library on the campus of the University.

SAINT FRANCIS UNIVERSITY COURSES CURRENTLY BEING OFFERED AT VARIOUS HIGH SCHOOLS INCLUDE:

BIOL	101	General Biology	GERM	102	Elementary German II	PHYS	121	General Physic I
BIOL	111	Biology I	GERM	201	Intermediate German I	SPAN	102	Elementary Spanish II
CHEM	101	Chemical Principles I	LATN	102	Elementary Latin II	SPAN	201	Intermediate Spanish I
FREN	102	Elementary French II	MATH	110	Pre-Calculus Math.	STAT	101	Statistics I
FREN	201	Intermediate French I	MS	110	Intro. to Oceanography			

Check with your high school to find out which course is available through this program.

ADMISSION

Students wishing to take a *College in High School* course must complete a Saint Francis University Continuing Education application to be submitted at the time of registration. Admission into *College in High School* does not constitute acceptance into Saint Francis University. Graduating seniors seeking admission to SFU may contact the office of admissions at (814) 472-3100.

REGISTRATION

Students will submit the application form at this time along with permission slips, a \$10 non-returnable registration fee and the tuition for the course.

GRADES

The high school teacher, who will hold an adjunct faculty appointment from SFU, will assign grades for students taking a *College in High School* course following the established University grading system.

WITHDRAWALS

There will be no financial reimbursement if a student decides to withdraw from a course. Students approved to withdraw from a *College in High School* course will be given a “W” (withdrew) grade provided they withdraw before 70% of the course is completed. After that date students will be assigned a “WP” (withdrew passing) or “WF” (withdrew failing) grade.

INCOMPLETE COURSES

In some instances, students may need extra time to complete requirements for course work. In that case, the student must notify the teacher of his/her intentions in writing. The teacher will in turn notify a contact at the office of continuing education. A “CN” or an “I” grade can be assigned by the teacher and arrangements for fulfilling class requirements made between the teacher and student.